

# **Student Support Services Building Committee Regular Meeting Minutes**

**June 13, 2019**

**11:00 am – 12:30 am**

**44 Hatchedts Hill Road - Conference Room 107**

**Old Lyme, Connecticut**

**Meeting called to order: 10:41 AM**

**In Attendance:** Craig Esposito, Rita Volkmann, Tim Hagen, Joanne Barmasse, Bridgette Gordon-Hickey, Dr. Eileen Howley, and Jack Cross

**Presenters and Guests:** Ken Biega (O&G), Gary Cymbala (SSC), Donna Worst and Roy Boling (LEARN)

## **1.0 Approval of Minutes**

- 1.1** Motion made to approve the May 9, 2019 Building Committee minutes made by **Esposito, second by Volkmann**  
**Motion passed unanimously**

## **2.0 Reports**

- 2.1** Ken Biega of O&G presented the monthly report for May. The lighting for the lobby entrance has been reordered for proper length. Lighting on order for the elevator.
- 2.2** Inspection today should result in permanent Certificate of Occupancy for the facility. Patio roof repairs to resume when school is out and the roof and railing work scheduled to be completed by the end of summer. Phase 2 of the project to be planned with a focus for additional classroom spaces on upper level to accommodate student's need for a quiet academic environment and living space area for transitioning students to practice life skills.

## **3.0 Old Business**

- 3.1** Ribbon cutting: The June 6, 2019, ribbon cutting and grand opening ceremony included local and state politicians, former synagogue members, media, staff and board members in attendance. Speakers noted the speed in which the project was completed, the gratitude expressed for the transformation to house students with special needs and the inclusion of a diagnostic and wellness center at the site. OALA student, Jake Shumbo, was one of the key speakers expressing his gratitude for the caring staff and new home for those with special needs.

## **4.0 New Business**

- 4.1** "Added stock" was discussed- all warrantees, owners' manuals and pertinent documents to be assembled in a binder for Facilities Dept. for future reference and

excess building materials (carpet, ceiling tiles, etc.) to be stored at facility for future maintenance needs.

## **5.0 Financial Update**

### **5.1 Invoices and Contracts:**

**Motion to approve payment O&G Draw #9 – \$336,474.11 made by Esposito, seconded by Volkmann**

**Motion passed unanimously.**

**Motion to approve payment O&G Draw #10- \$202,712.00 (Balance \$416,726.03) made by Esposito, seconded by Volkmann**

**Motion passed unanimously**

**Motion to approve payment Tecton April invoice -\$11,125.00 by Esposito, seconded by Barmasse**

**Motion passed unanimously**

**Motion to approve payment Tecton May invoice- \$6,425.00 (closeout of contract) by Esposito, seconded by Volkmann**

**Motion passed unanimously**

### **5.2 Budget Report presented by LEARN interim Budget Director, Roy Boling; funding from Peoples United is in place, funds from the state anticipated early July..**

## **6.0 Upcoming Building Project Meetings**

### **6.1 Next Building Committee Meeting will be held on July 18, 2019 (10:00 AM – LEARN) after the Executive Committee meeting**

## **7.0 Adjournment: Motion to adjourn made by Barmasse and second by Esposito**

**Meeting Adjourned at 11:27 AM**